



January 9, 2012

The Madison Area Youth Soccer Association (MAYSA) seeks a Director of Soccer Operations. The successful candidate will be responsible for overseeing and leading the day-to-day soccer operations of MAYSA (including the Reddan Soccer Park): coordinating fields, referees, leagues and teams necessary to assure well-run fall and spring season league competition and tournaments; day-to-day supervision of staff; fundraising and promotion; serving as liaison to member soccer clubs and the Wisconsin Youth Soccer Association (WYSA); and continued growth and promotion of youth soccer and the goals of MAYSA. The MAYSA Director of Soccer Operations is a salaried full-time professional position. The Director of Soccer Operations will report to the Board of Directors and is expected to create a productive management team with the Director of Business Services and other staff. Qualified candidates will exhibit a high level of organization and motivation, an ability to work independently, strong oral and written communication skills, management training or experience, preferably in a non-profit organization or private business, marketing training or experience, supervisory or lead worker experience, prior involvement in organized youth sports, experience in coaching or playing soccer, and be computer literate (MS Office, web site development). Applications, including a letter of intent, resume/curriculum vitae, and references, should be mailed to: MAYSA Board of Directors Search Committee, 5964 Executive Drive, Suite 1, Madison WI 53719. Applications may also be emailed to: maysa@maysa.org. MAYSA is a not-for-profit 501(c)(3) organization whose mission is to foster the physical, mental, and emotional growth and development of South Central Wisconsin youth through the sport of soccer at all ages and levels of competition.

MAYSA provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. MAYSA complies with applicable state and local laws governing non-discrimination in employment in every location in which the MAYSA has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training. MAYSA expressly prohibits any form of unlawful employee harassment based on race, color, religion, gender, sexual orientation, national origin, age, disability, or veteran status. Improper interference with the ability of MAYSA employees to perform their expected job duties is absolutely not tolerated."