

2.3 Player Transfers

A Player Transfer is the movement of a registered player, currently rostered to (or dropped from) a team, onto another team roster in the same registration year (August 1 – July 31). A transfer can be within the same Club or to a different Club. If different, then the 'Releasing Club' is the Club whose team the player wishes to leave. The 'Accepting Club' is the Club whose team the player wishes to join. Some Clubs may have a policy to not reimburse, or to prorate fees, for players who transfer. Check with the releasing Club for their policy on reimbursement.

According to the Wisconsin Youth Soccer Association Policies, as adhered to by MAYSA, the following are applicable to **ALL TRANSFERS, including those involving In-house, Rec, and Competitive players:**

1. Once registered to a Club, players may only transfer once per year (August 1 - July 31).
2. Each team is limited to accepting a total of three (3) transferred players per year (August 1 - July 31).
3. Transfers over the limit must be approved by MAYSA, and completed by the state.
4. New Players, upon registration, may be added to a team at any time and do not count toward the three-player transfer limit.

2.3.1 Transfer Window

After a player is registered, that player may transfer to a different team within a window of time:

MAYSA Transfer Period 1: Date of original registration until 14 calendar days before the start of the Fall season.

MAYSA Transfer Period 2: End of Fall season to 14 calendar days before the start of Spring season.

Transfers requested within the MAYSA Transfer Periods must be processed by all parties within fifteen (15) days of receiving the request. Transfers outside those two windows will be considered on Appeal. (See Section 2.3.4, Transfer Appeal Process.)

2.3.2 Competitive Player Transfers

a. Competitive Player Transfer to a different Club:

If a transfer involves a player moving from a competitive team to a team (competitive or rec) in a different Club, the transfer request must be made through the Wisconsin Youth Soccer Association. WYSA policy states:

- i. If at any time during the registration year, a competitive player desires to transfer to another club's team, that player must submit a completed Player Request Transfer Form to the WYSA executive director, explaining the request for transfer. The form may be found on the WYSA web site (www.wiyouthsoccer.com, under 'Administration' then 'Forms'.) The player must also submit a \$100 transfer request fee (cashier's check only).
- ii. Transfer requests must be mailed to the State Office. Faxes or e-mails are not accepted.
- iii. Requests for transfers will be reviewed within 10 days of receipt of the request and request fee.
- iv. Upon receipt of the Player Transfer Request Form and transfer request fee, the executive director will send a letter to the club president of the team the player is requesting to be released from; to ascertain the (releasing) Club's allowance or objection to the transfer request. If there are no objections to the transfer, the player will be notified in writing by the State Association that the release has been granted and \$75 of the transfer fee will be refunded. If the Club objects, the transfer request must be reviewed by the Transfer Review Panel.
- v. If a review panel must be convened to decide on the release of the player, the State Association will make a conscientious effort to facilitate the review panel process in a timely manner.
- vi. Once reviewed, the player and respective club presidents will be notified in writing of the Transfer Review Panel's decision. If the request is approved, the \$75 will be refunded. (The state completes the

transfer in League One.) If the request is denied or withdrawn, the State Association retains the entire \$100 fee. This policy only applies to competitive players and restricts movements from one Club team to another Club's team. The restriction does not apply to a player changing teams within the same soccer club. Players wishing to change teams within the same club do not have to follow this transfer approval process.

b. Competitive Player Transfer within the Club:

The movement to a different team within the same Club is tracked as a 'Transfer', however, no form is required. The Club's registrar should inform MAYSA in writing of the transfer, which is subject to the rules pertaining to ALL transfers, see Section 2.3. The state completes the transfer in League One.

2.3.3 Recreational Player Transfers

a. Recreational Player Transfer to a different Club:

i. If a transfer involves a player moving from a recreational team to a team (competitive or rec) in a different Club, the transfer request must be made with the MAYSA Player Transfer Request Form.

ii. The Player Transfer Request Form may be found on the MAYSA website. (www.maysa.org under 'Forms') Once the form has been filled out in its entirety and signed by all parties indicated (including those of the Accepting and Releasing Clubs and teams), it should be submitted to the MAYSA office by mail, email, or fax.

iii. MAYSA completes the transfer in League One, subject to the rules pertaining to ALL transfers, see Section 2.3.

b. Recreational Player Transfer within the Club:

The movement to a different team within the same Club is tracked as a 'Transfer', however, no form is required. The Club's registrar should inform MAYSA in writing of the transfer, which is subject to the rules pertaining to ALL transfers, see Section 2.3. MAYSA completes the transfer in League One.

2.3.4 Transfer Appeal Process

Players wishing to transfer outside of the Transfer Windows (See Section 2.3.1) are required to provide evidence of extenuating circumstances; examples include family re-location, player safety, etc.

Appeals Procedure:

a. Completion of Transfer request as detailed above.

b. In addition, a written request in which the Player or Parent identifies the extenuating circumstances that are cause for the transfer request must accompany the MAYSA or WYSA Transfer Request form.

c. If the player is from a Recreational league team, the request will be considered by the MAYSA Executive Director and brought to Board attention if necessary. Parents and Clubs will be notified of the outcome.

d. If the player is from a Competitive league team, the request will be forwarded to the WYSA for their consideration along with the state Transfer Request form.