



Reddan Tournament Series Manager's Checklist



Pre-tournament, please collect the following:

- (IF COMING FROM OUT-OF-STATE) A 'Permission to Travel' form from your State association**
 - See 'Out of State Teams', left green column, for more information.
 - Not needed from Wisconsin teams!
- Current US Youth Soccer Player Pass Cards for ALL PARTICIPANTS**
 - Player pass cards come from your state association/district or club.
 - MAYS A Recreational teams should contact MAYS A to obtain player pass cards.
Note: PROOF OF AGE IS REQUIRED to obtain pass cards.
- A current copy of your US Youth Soccer 'approved' Team Roster**
 - Team rosters come from your state association/district or club.
 - A copy of your roster MUST BE LEFT with tournament officials at check-in.
- A US Youth Soccer Guest Player Form, if bringing guest players**
 - Players from your club are 'Club Passing' and are not considered Guest Players (unless state level and above.)
Limit of 'Club Passing' players: 4
 - Download a Guest Player Form from WYSA (or YOUR STATE ASSOCIATION) website.
Limit of 'Guest' Players: 3
- Signed WYSA Release of Liability and Consent for Medical Treatment forms for ALL PARTICIPANTS**
 - Use current form only (see 'Tournament Documents'.)
 - Copies for all players are shown at registration, and will be returned. Copies should be on-hand at all games.

Also:

- Review Tournament Rules and Field Locations.**
 - Print for team as necessary (see 'Tournament Documents'.)
- Order Parking Passes for your team.**
 - Mail in form (see 'Tournament Documents') BY DEADLINE, to get discount parking passes mailed to you.
 - Discounted passes also available through Friday at the MAYS A office.
 - All Reddan and Badger Prairie Park parking requires a pass on Saturday and Sunday. Carpool if you can!
- Check in your team! Options:**
 - Wed, Thurs, Fri before tournament at the MAYS A office 9-5 (Note! Fri 9-3)
 - Or during tournament, at Reddan Soccer Park, at least 1 hour prior to first game
- Documents to bring to check-in:**
 - Your State Association approved "Application to Travel" form (for NON-WISCONSIN Teams only.)
 - Copy of US Youth Soccer approved Team Roster (& Guest player form if applicable.)
 - Current US Youth Soccer player pass cards for all U11 - U19 players.
 - WYSA Release of Liability and Consent for Medical Treatment forms for all players.
 - Emergency contact information for manager and/or coach while attending the tournament.

Thank you for all you do for your team!!