

## 2.3 Player Transfers

A Player Transfer is the movement of a registered player, currently rostered to (or dropped from) a team, onto another team roster in the same registration year (August 1 – July 31). A transfer can be within the same Club or to a different Club. If different, then the 'Releasing Club' is the Club whose team the player wishes to leave. The 'Accepting Club' is the Club whose team the player wishes to join.

Some Clubs may have a policy to not reimburse, or to prorate fees, for players who transfer. Check with the releasing Club for their policy on reimbursement.

According to the Wisconsin Youth Soccer Association Policies, as adhered to by MAYSA, the following are applicable to ALL TRANSFERS, including those involving In-house, Rec, and Competitive players:

1. Once registered to a Club, players may only transfer once per year (August 1 - July 31).
2. Each team is limited to accepting a total of three (3) transferred players per year (August 1 - July 31).
3. Transfers over the limit must be approved by MAYSA, and completed by the state.
4. New Players, upon registration, may be added to a team at any time and do not count toward the three-player transfer limit.

### 2.3.1 Transfer Window

After a player is registered, that player may transfer to a different team within a window of time:  
MAYSA Transfer Period 1: Date of original registration until 14 calendar days before the start of the Fall season.

MAYSA Transfer Period 2: End of Fall season to 14 calendar days before the start of Spring season.  
Transfers requested within the MAYSA Transfer Periods must be processed by all parties within fifteen (15) days of receiving the request. Transfers outside those two windows will be considered on Appeal. (See Section 2.3.4, Transfer Appeal Process.)

### 2.3.2 Competitive Player Transfers

#### a. Competitive Player Transfer to a different Club:

Contact the Wisconsin Youth Soccer Association (888-328-9972) or see the [WYSA Consolidated Policy Manual](#) for details on their policy regarding Competitive transfers. Complete the [WYSA Player Transfer Request Form](#) and mail to WYSA with fee, per instruction.

#### b. Competitive Player Transfer within the Club:

The movement to a different team within the same Club is tracked as a 'Transfer', however, no form is required. The Club's registrar should inform MAYSA in writing of the transfer, which is subject to the rules pertaining to ALL transfers, see above. The state completes the transfer in League One.

### 2.3.3 Recreational Player Transfers

#### a. Recreational Player Transfer to a different Club:

i. If a transfer involves a player moving from a recreational team to a team (competitive or rec) in a different Club, the transfer request must be made with the [MAYSA Player Transfer Request Form](#).

ii. Once the form has been filled out in its entirety and signed by all parties indicated (including those of the Accepting and Releasing Clubs and teams), it should be submitted to the MAYSA office by mail, email, or fax.

iii. MAYSA completes the transfer in League One, subject to the rules pertaining to ALL transfers, see above.

**b. Recreational Player Transfer within the Club:**

The movement to a different team within the same Club is tracked as a 'Transfer', however, no form is required. The Club's registrar should inform MAYSA in writing of the transfer, which is subject to the rules pertaining to ALL transfers, see above. MAYSA completes the transfer in League One.

**2.3.4 Transfer Appeal Process**

Players wishing to transfer outside of the Transfer Windows (See Section 2.3.1) are required to provide evidence of extenuating circumstances; examples include family re-location, player safety, etc.

Appeals Procedure:

- a. Completion of Transfer request as detailed above.
- b. In addition, a written request in which the Player or Parent identifies the extenuating circumstances that are cause for the transfer request must accompany the MAYSA or WYSA Transfer Request form.
- c. If the player is from a Recreational league team, the request will be considered by the MAYSA Executive Director and brought to Board attention if necessary. Parents and Clubs will be notified of the outcome.
- d. If the player is from a Competitive league team, the request will be forwarded to the WYSA for their consideration along with the state Transfer Request form.